



## WROUGHTON PARISH COUNCIL

10 October 2017

Dear Councillor,

You are **summoned** to attend a meeting of the **PARISH COUNCIL** to be held on **MONDAY 16 OCTOBER 2017** at **7.30pm** in **The Ellendune Community Centre, Barrett Way.**

A handwritten signature in black ink, appearing to read 'J. Smart'.

Jodie Smart  
Clerk

### AGENDA

1. **Apologies**  
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.
3. **Public Questions**  
To receive and respond to any questions, comments or representations from the public.  
(Maximum of 10 minutes).
4. **Minutes of the Previous Meetings**  
To confirm as a true record the minutes of the Parish Council meeting held on 18<sup>th</sup> September 2017.
5. **Finance & General Purposes Committee**  
To confirm and adopt the minutes of the meeting held on 20<sup>th</sup> September 2017.
6. **Planning Committee**  
To confirm and adopt the minutes of the meetings held on 20<sup>th</sup> September 2017 and 4<sup>th</sup> October 2017.
7. **Environmental & Road Safety**  
To confirm and adopt the minutes of the meeting held on 2<sup>nd</sup> October 2017.
8. **Leisure & Amenities Committee**  
To confirm and adopt the minutes of the meeting held on 4<sup>th</sup> September 2017.
9. **Annual Plot Holders Meeting**  
To note the minutes of the meeting held on 25<sup>th</sup> September 2017.

- 10. Information from Borough Councillors**  
To receive information from the three Ward Councillors regarding any issues which they consider to be relevant to the Parish.
- 11. Youth Advisors**  
To receive information from Parish Council Youth Advisors, Miss Tilly Jones and Mr Jordan Stevenson.
- 12. Parish Council Representatives' Report**  
To receive reports from Members of outside bodies.
- 13. Chair's Report**  
To receive a report from the Chair.
- 14. Sports Facility Working Party**  
To adopt the revised Sports and Facilities Working Party Terms of Reference (copy attached) and receive an update from the Clerk regarding recent working party meetings (to follow).
- 15. Swindon Borough Council's Consultation Policy**  
To receive Swindon Borough Council's Revised Consultation Policy, (copy attached) and agree any comments (if necessary).
- 16. Trefoil House Renovations**  
To receive an update from Cllr Clark regarding the renovations to Trefoil House.
- 17. Calendar of Meetings**  
To agree the Calendar of meetings for 2018 (to follow).
- 18. Youth Club/Pavilion Works**  
To receive a verbal update from the Clerk regarding the building works to Maunsell Way Pavilion.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.