



**FINANCE & GENERAL PURPOSES COMMITTEE**

Minutes of the meeting held on Monday 19 February 2018 at 7.00pm  
in the Ellendune Community Centre

**Present** Cllr L Campisono  
Cllr S Harcourt  
Cllr J Hewer  
Cllr A Richards  
Cllr H Woodward

**Clerk** Jodie Smart  
**Also Present** Emma Freemantle

**FGP/113** **Apologies**

Apologies were received from Cllr C Clark and Cllr G Jones. No apologies were received from Cllr H Dosanjh.

**FGP/114** **Declarations of Interest & Applications for Dispensation**

There were no declarations of interest nor applications for dispensation.

**FGP/115** **Public Questions**

There were no members of the public present.

**FGP/116** **Payment Schedule for February 2018**

Members **RESOLVED** to approve the Payment Schedule for February 2018, a copy of which appears as Appendix A in the Minute Book.

**FGP/117** **Income & Expenditure**

Members **NOTED** the Income & Expenditure Statement for January 2017, a copy of which appears as Appendix B in the Minute Book.

**FGP/118** **Bank Reconciliations**

Members **NOTED** the bank statements and reconciliations for January 2017, copies of which appear as Appendix C in the Minute Book.

Members **RESOLVED** to approve the cancellation of historic entries totalling £74.25 transferred over from Sage to Omega.

**FGP/119** **Internal Audit**

Members **NOTED** the report of the Internal Auditor on the third quarter accounts, a copy of which appears as Appendix D in the Minute Book.

**FGP/120**

**Mobile Phones**

Members **NOTED** the report of the Administration Officer regarding the mobile phones, a copy of which appears as Appendix E in the Minute Book.

Members **RESOLVED:**

- a) to approve the cancellation of rolling contracts (#737, #738)
- b) to agree a monthly expense via payroll of £10 per month for each Grounds Team Member in exchange for them using their personal mobile phones for work use.
- c) to request that the Grounds Team Members sign a liability waiver for damages to their personal phones whilst at work.
- d) to delegate authority to the Chair and Vice Chair to approve a sim and handset deal for the Youth Work Manager following further investigations into lower cost options.

**FGP/121**

**Skip Hire**

Members **RESOLVED** to retrospectively approve the expenditure of £270.00 for a 14 yard skip at the Grounds Team's Workshop. Budget – Grounds Maintenance/Consumables (450/4645).

The meeting closed at 7.16pm

Signed.....

Date.....

Chairman of the Council