



WROUGHTON PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the meeting held on 16 April 2018 at 7.30pm
in The Ellendune Community Centre.

Present Cllr P Bhardwaj
Cllr C Clark
Cllr H Dosanjh
Cllr S Harcourt (Chair)
Cllr J Hewer
Cllr G Jones
Cllr A Richards
Cllr D Wells
Cllr A Woodhead
Cllr H Woodward (Vice Chair)

Clerk Jodie Smart
Also Present Emma Freemantle (Deputy Clerk)

FC/205 **Apologies**
Apologies were received from Cllr L Campisano, Cllr S Pagett, Cllr T Kimberley-Fairbourn and Cllr A Spry.

FC/206 **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest nor applications for dispensation.

FC/207 **Public Questions**
There were three members of the public present, who enquired about the proposed yellow lines in Ashen Copse Road. The residents use this area to park cars as there is not enough spaces for them living on Wharf Road. Borough Councillors Brian Ford and Cathy Martyn advised that they were awaiting satisfactory plans for the double yellow lines as the yellow lines on the previous plans had been too long and would take up too many parking spaces. The Borough Councillors confirmed that they would contact the residents when the plans were received. The residents also enquired about having driveways installed to the front of their properties as they had previously been informed that they would not be permitted. Both the Borough Councillors and Cllr Steve Harcourt encouraged each resident to make an individual application for a drop kerb to Swindon Borough Council and advised that the Planning department would not give a blanket permission to all residences, but would have to consider each residence and their position individually.

FC/208 **Minutes of Previous Meeting**
Members **RESOLVED** to approve the minutes of the Parish Council meetings held on 19 March 2018.

FC/209 **Finance & General Purposes Committee**
Members **RESOLVED** to approve the minutes of the meetings held on 19 March 2018.

FC/210 **Environment & Road Safety Committee**

Members **RESOLVED** to approve the minutes of the meeting held on 9 April 2018.

FC/211 **Planning Committee**

Members **RESOLVED** to approve the minutes of the meetings held on 21 March and 4 April 2018.

FC/212 **Information from Borough Councillors**

Cllr Cathy Martyn stated that the Borough Councillors were still awaiting a response from Officers regarding the yellow lines on Ashen Copse Road and the barrier for Falkirk Road. Cllr Martyn added that the Borough Councillors were still pursuing possible improvements for the Devizes Road Crossing.

Cllr Martyn stated that she was arranging a meeting between Swindon Borough Councillors and Officers, Parish Councillors and Officers and the Head teacher at Ridgeway School to discuss litter picking and maintenance to the surrounding vicinity of the school and which organisation is responsible for it.

Cllr Martyn confirmed that the whole library building had been offered to Tick Tock Nursery, which they had accepted. Cllr Brian Ford added that there was concern over whether the rents could be afforded, however a reasonable amount has been agreed between both parties.

Cllr Brian Ford commented that Borough Councillors were growing increasingly frustrated with the Transport Department at Swindon Borough Council. Cllr Ford is hopeful that things will move faster, however he believes that the department has been cut too much by austerity measures.

Cllr H Dosanjh asked if the Borough Councillors had read the National Planning Policy Framework (NPPF) draft policy and asked if they or Robert Buckland MP would be responding to the consultation. Cllr Martyn confirmed that any response would come from the Planning Committee of Swindon Borough Council. Cllr Dosanjh asked for clarification over a statement in the draft NPPF and asked whether oversubscribed areas of housing would be considered during calculations for the following years. Cllr Martyn requested that Cllr Dosanjh email the questions to her so that she could forward them to the Planning Department for clarification.

Cllr J Hewer asked if the potholes between Chiseldon and Wroughton could be addressed. Cllr Martyn responded that she would discuss this with Borough Councillors for Chiseldon Ward as it would fall within their area.

Cllr H Woodward asked who was responsible for litter picking of areas outside of the main village and central Swindon. Cllr Ford responded that he would check with Swindon Borough Council.

Cllr P Bhardwaj asked who was responsible for cleaning the play area at Alexandra Park. The Clerk responded that it was the Parish Council's responsibility and would be looked at as soon as possible.

The Ward Councillors left the meeting at 8.10pm.

FC/213

Youth Advisors

Miss Tilly Jones asked how often door to door deliveries were required for the newsletters, as young people at Ridgeway will soon be on study leave. Miss Jones also asked if there were any plans for artwork to be displayed at the new BMX track as this could be a project for the young people in the village. Councillors responded that this was a very good idea and discussed setting up a group of young volunteers and ways of engaging the youth within the village. The Chair confirmed that he would follow up this discussion with the Clerk and Deputy Clerk at a future meeting.

FC/214

Parish Council Representatives' Report

Members **NOTED** the verbal report of Cllr G Jones regarding The Ellendune Hall Trust. Cllr Jones stated that whilst there had not been an official meeting of The Ellendune Hall Trust, there had been an engagement evening to discuss possible renovations to the Ellendune Community Centre. Cllr Jones thanked those members that attended. Cllr Jones confirmed that the Architect would be collating the results and presenting them to a future meeting.

Members **NOTED** the verbal report of Cllr S Harcourt regarding the Wroughton Community Asset Trust. Cllr Harcourt reported that the trust were keen to progress the refurbishment of the Ellendune Community Centre. Cllr Harcourt stated that although the library was well used, it could be better and the extended opening hours are aimed at improving this. Cllr Harcourt informed members that the trust had bought a Duck for the upcoming Duck Race and would be having a walking float at the Carnival.

FC/215

Chair's Report

The Chair gave a verbal report and informed members that Cllr Bruce Kingstree had tendered his resignation as a Parish Councillor. Cllr Harcourt stated that Cllr Kingstree had been an asset to the Parish Council for 15 years and had contributed a lot over those years, particularly with the Neighbourhood Plan.

The Chair thanked members that had assisted with the delivery of the parish newsletter.

The Chair informed members that there had been reports of anti-social behaviour at St Johns Road at the previous Environment and Road Safety Committee meeting. The Chair stated that Cllr J Hewer had since corresponded with Inspector Dave Hobman and the perpetrators have since moved on from St Johns Road, but feared they were merely moved on to another area. Cllr J Hewer added that Inspector Dave Hobman welcomed any reports to assist with community policing.

The Chair stated that this would be his last Full Council meeting as Chair of the Council and thanked staff and members for all of their support over the past few years. Cllr A Richards thanked the chair for doing an excellent job. Cllr P Bhardwaj also thanked the Chair for teaching him so much in the short space of time that he had been a Councillor.

The Chair reminded members that the Clerk would be giving a talk on the new General Data Protection Regulations after the meeting.

FC/216

Clerk's Report

Members **NOTED** the verbal report of the Clerk. The Clerk gave an update on work currently underway by Parish Council staff which included:
Dementia awareness briefing

Year-end accounts preparation for internal and external audits
 Tackling vandalism and anti-social behaviour
 Completion of newsletter distribution
 Identifying new areas of responsibility within the parish
 Investigating a new phone system and provider
 Resolving electrical issue at the Weir Field
 First monthly update now online
 Grounds Team trialling new equipment
 Welcoming a new volunteer into the office
 Induction of new Grounds Team Member
 New rentals for allotment plots
 Preparation for renewing rentals for allotment plots
 Assisting in the renovation of the bench at Church Hill
 Investigating options for a partnership agreement between Wroughton Parish Council, Wroughton Community Asset Trust and The Ellendune Hall Trust
 Recovering the Dragonfly from the Moat Pond

FC/217

Committee Structure

Members **RESOLVED** to approve the new committee structure and terms of reference for the upcoming municipal year with minor amendments, a copy of which appears as Appendix A in the Minute Book.

Members **RESOLVED** to review the committee structure in twelve months' time.

FC/218

Election of Chairs and Vice Chairs

Members **NOTED** the report of the Clerk regarding the election of Chairs and Vice Chairs for the upcoming municipal year, a copy of which appears as Appendix B in the Minute Book.

Members **RESOLVED** to approve the recommendations within the report.

FC/219

Kings Farm Wood Working Party

Members **NOTED** the report of the Administration Officer regarding the recent meeting of the Kings Farm Wood Working Party on Wednesday 28 March 2018, a copy of which appears as Appendix C in the Minute Book.

Members **RESOLVED** to approve the recommendations with the report.

FC/220

Fun Fair

Members **RESOLVED** to approve the request to hold a fun fair on Maunsell Way Recreation Field on 2 and 3 June 2018.

The meeting closed at 8.50pm.

Signed.....

Date.....

Chairman of the Council