



FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 16 April 2018 at 7.00pm
in the Ellendune Community Centre

Present

Cllr H Dosanjh
Cllr C Clark
Cllr S Harcourt
Cllr J Hewer
Cllr A Richards
Cllr H Woodward

Clerk Jodie Smart
Deputy Clerk Emma Freemantle

FGP/137 **Apologies**
No apologies were received.

FGP/138 **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest nor applications for dispensation

FGP/139 **Public Questions**
There were no members of the public present.

FGP/140 **Payment Schedule for April 2018**
Members **RESOLVED** to approve the Payment Schedule for April 2018, a copy of which appears as Appendix A in the Minute Book.

FGP/141 **Income & Expenditure**
Members **NOTED** the Income & Expenditure Statement for March 2018, a copy of which appears as Appendix B in the Minute Book.

FGP/142 **Bank Reconciliations**
Members **NOTED** the bank statements and reconciliations for March 2018, copies of which appear as Appendix C in the Minute Book.

FGP/143 **Motor Insurance**
Members **RESOLVED** to agree the retrospective expenditure of £2,008.03 for the motor insurance to cover all vehicles and machinery owned by the Parish Council.
(Central Code: 450 Nominal Code 4600, £1,920.00 left in budget).

FGP/144 **Machinery Budget**
Members agreed to remove the following agenda item as the invoice had been received following the issuing of the agenda.

To consider 'earmarking' £2,833.99 from the 2017/18 machinery purchase budget, to cover the recent order of machinery approved by the Leisure & Amenities Committee on 5 March 2018. Due to the timing of the order the invoice will be produced in the financial year 2018/19.

FGP/145 **Exclusion of Public and Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Staffing matters.

FGP/146 **Annual Appraisal and Pay Review**

Members **NOTED** the report of the Chair regarding the Clerks appraisal, a copy of which appears as Appendix D in the Minute Book.

Members **RESOLVED** to approve the recommendation within the report, noting that pay scales are set nationally rather than by the Parish Council.

The meeting closed at 7.35pm

Signed.....

Date.....

Chairman of the Council