



WROUGHTON PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the meeting held on 18 June 2018 at 7.30pm
in The Ellendune Community Centre.

Present Cllr P Bhardwaj
Cllr L Campisano
Cllr C Clark
Cllr H Dosanjh
Cllr S Harcourt
Cllr J Hewer (Chair)
Cllr G Jones
Cllr T Kimberley-Fairbourn
Cllr A Richards
Cllr A Spry
Cllr A Woodhead

Clerk Jodie Smart
Also Present Emma Freemantle (Deputy Clerk)

FC/038 Apologies
Apologies were received from Cllr S Pagett and Cllr D Wells.

FC/039 Declarations of Interest & Applications for Dispensation
There were declarations of interest from Cllrs S Harcourt, T Kimberley-Fairbourn, A Richards and A Woodhead as Trustees for Wroughton Community Asset Trust. Cllr A Woodhead as the spouse of a Wroughton Youth Football Club Manager. Cllrs L Campisano, J Hewer, G Jones and A Spry as Trustees of The Ellendune Hall Trust.

FC/040 Public Questions
There were 19 members of the public present.

A representative of the First Wroughton Scout Group gave a statement in support of the Maunsell Way Pavilion project, a copy of which appears as Appendix A in the Minute Book.

A resident stated that she was fully in support of the project and welcomed a multi-use centre. The resident continued that she felt the centre would provide support for more groups to each other and also give children a wider scope of activities to attend. The resident added that the local home education community were always looking for space for activities so this would be ideal.

A representative of Wroughton Youth Football Club also pledged support for the project, stating that the current changing and washing facilities were unusable.

The Chair moved agenda item 14 forward.

FC/041**Maunsell Way Pavilion Project**

Members **NOTED** the statement of need produced by Cllr C Clark and Cllr A Woodhead, a copy of which appears as Appendix B in the Minute Book.

Members also **NOTED** the report of the Architect, a copy of which appears as Appendix C in the Minute Book.

The Chair commended Cllrs C Clark and A Woodhead for their work on the statement of need.

The Chair suspended Standing Orders at 7.52pm.

Swindon Borough Councillor, Brian Ford thanked the Chair for suspending standing orders to enable comments. Cllr Ford commented that he had been on the parents committee of the Scouts many years ago and the scouting facilities at that time had been very poor. Cllr Ford added that Maunsell Way was the eminent suitable location for a new or improved facility. Cllr Ford requested that the local residents not be dis-accommodated by the project but added that increased usage of the site may help with self-policing of the area. Cllr Ford stated that Swindon Borough Council may welcome the release of the land where the current Scout Hut is situated as accommodation for assisted living. Cllr Ford stated that he was a member of two grant giving organisations and suggested that grants of up to £50,000 were available from the Science Museum Solar Park Fund.

Cllr S Harcourt asked if Swindon Borough Council would be prepared to pay for the surrender of the lease at the Weirside Avenue site, Cllr Ford responded that it could be investigated.

Swindon Borough Councillor, Cathy Martyn stated that she was fully supportive of any improvement for the community and asked that residents were fully consulted on any plans for the site.

Swindon Borough Councillor, Andy Spry added that he too was fully supportive of the Maunsell Way Pavilion Project.

The Chair reinstated Standing Orders at 7.56pm.

Members **RESOLVED** to agree the principle of redevelopment of the Maunsell Way site, either by extending or replacing the building to meet the needs as set out in the Statement of Need. A budget of up to £5,000 from the Maunsell Way Refurbishment fund (Account code 380).

Members **RESOLVED** to appoint the Sports and Youth Facilities Working Party to oversee the project, with membership to be confirmed and approved by the Chair and Vice Chair.

FC/042**Minutes of Previous Meeting**

Members **RESOLVED** to approve the minutes of the Parish Council meetings held on 1 May 2018.

FC/043**Finance & General Purposes Committee**

Members **RESOLVED** to approve the minutes of the Finance & General Purposes Committee meeting held on 14 May 2018.

FC/044

Community Buildings Committee

Members **RESOLVED** to approve the minutes of the Community Buildings Committee meeting held on 14 May 2018.

FC/045

Open Spaces Committee

Members **RESOLVED** to approve the minutes of the Open Spaces Committee meeting held on 4 June 2018.

FC/046

Planning, Safety and Highways Committee

Members **RESOLVED** to approve the minutes of the Planning, Safety and Highways Committee meetings held on 2 May, 16 May, 30 May and 13 June 2018.

FC/047

Information from Borough Councillors

Swindon Borough Councillor, Brian Ford informed members that he remained Cabinet Member for Adult Health and Social Care which had now been renamed Adults. Cllr Ford informed members that the department had ended the financial year £600,000 in the black with an £82m spend, this was the first time the department had come under budget in 15 years. Cllr Ford reported that bed blocking had been reduced from 17 to 1 person per day. Cllr Ford stated that he had been in contact with Thames Water regarding the tarmac sinking on Wharf Road. Cllr Ford added his congratulations to Cllrs C Clark and A Woodhead on the statement of need for the Maunsell Way Pavilion Project.

Swindon Borough Councillor, Cathy Martyn informed members that she had checked with Swindon Borough Council regarding responsibility for road signs and maintenance outside of the village centre. Cllr Martyn stated that areas outside of the village were supposed to have four cuts per year and that hedgerows were down to individual farmers. Cllr Martyn added that if members had queries about specific areas she could follow them up. Cllr Martyn stated that costings had now been received by Wroughton Parish Council for improvements to the Ridgeway School track. Cllr Martyn informed members that she had received a request from a resident for brambles to be cut back on the banks below the Pitches and Overtown Hill.

Swindon Borough Councillor, Andy Spry informed members that he was on the Resources Committee which was responsible for looking at saving £30m over the coming years. Cllr Spry added that he had used the members hotline to have urgent tree work completed at Manor Close, but felt that some cases were closed down too quickly by Swindon Borough Council.

Cllr Martyn added that this had recently been investigated and that Officers were now not allowed to close a case until they had the approval of the Councillor that had raised it.

Cllr T Kimberley-Fairbourn asked Cllr Ford for an update on installing a mirror on the footpath at Coronation Road. Cllr Ford responded that this had been approved.

Cllr J Hewer asked if Cllr Ford had had any resolution with the Wharf Road Traffic Lights problem. Cllr Ford responded that they had an Officer in contact with Thames Water but that they did not seem to have much luck resolving the issue. Cllr T Kimberley-Fairbourn added that it was best to contact the Traffic Light contractor but that it was generally resolved by people being sensible and careful when the lights were not working properly. Cllr A Richards added that she had been impressed by the use of traffic lights on Swindon Road as they were only used when necessary.

Cllr B Ford and Cllr C Martyn left the meeting at 8.12pm.

FC/048 **Youth Advisors**

There were no Youth Advisors present.

FC/049 **Parish Council Representatives' Report**

Members **NOTED** the verbal report of Cllr L Campisano who had recently attended a Carnival Committee meeting. Cllr Campisano informed members that the Committee were looking for volunteers and that they had agreed that bikes and scooters would not be permitted on the Weir Field on Carnival day.

Members **NOTED** the verbal report of Cllr G Jones. Cllr G Jones informed members that there had been several meetings of The Ellendune Hall Trust and that minutes were available. Cllr Jones added that the Trust had agreed that the Library could move into the Christine Spooner Suite pending some information to be provided by the Wroughton Community Asset Trust. There had been issues with staffing levels and recruitment of a Casual Caretaker was underway. John Hewer had agreed to be the lead for Health and Safety responsibility within the Community Centre. The plans for the Beer Festival were underway with a date set for 1 September.

FC/050 **Chair's Report**

The Chair gave a verbal report and informed members of a recent visit to the BMX pump track site and stated that it would be an asset to the village. The Chair also informed members that he had been invited to the celebration of the 30th anniversary of the twinning association and the collation of the new vicar which he had accepted.

FC/051 **Clerk's Report**

Members **NOTED** the verbal report of the Clerk. The Clerk gave an update on work currently underway by Parish Council staff which included:

Close down of financial year 2017/18 and submission of the Annual Governance and Accountability Return to the External Auditor.

Allotment invoices and new agreements have been sent out and receipted many allotment payments.

Green waste has been cleared from the Weir Field.

Arranged for Swindon Borough Council to perform a letter drop in Coronation Road due to persistent fly-tipping.

Arranged for Swindon Borough Council to perform tree work on Devizes Road.

New mower received by the Grounds Team which is reported to be completing work at a much faster rate than the previous machine.

FC/052 **Flora and Fauna Working Party**

Members **NOTED** the report of the Clerk, a copy of which appears as Appendix D in the Minute Book.

Members **RESOLVED** to approve the recommendations within the report with the addition of 'To deal with any other related issues concerning flora and fauna' in the terms of reference.

- FC/053** **Councillor Co-option**
Members **NOTED** that no election had been called in following the resignation of two Parish Councillors.
- Members **RESOLVED** to advertise the vacancies with a closing date for application of 6 July 2018 with interviews to be held before the Full Council meeting on 16 July 2018.
- Members agreed that the Finance and General Purpose Committee meeting scheduled for Monday 16 July would be moved to Wednesday 18 July 2018 at 7pm to accommodate the Councillor interviews.
- FC/054** **Review of Standing Orders**
Members **RESOLVED** to adopt Standing Orders, a copy of which appears as Appendix E in the Minute Book.
- Members **RESOLVED** to approve the amendment to standing orders 5 j xvii, 15 b ix and 20 a as follows:
- Replace 'Data Protection Act 1998' with 'current data protection laws'.
- As per standing order 25b, this item stood adjourned without discussion from the Full Council meeting on Monday 1 May 2018.
- FC/055** **Out of Hours Policy**
Members **NOTED** the report of the Clerk regarding an Out of Hours Policy, a copy of which appears as Appendix F in the Minute Book.
- Members **RESOLVED** to delegate authority to the Chair and Vice Chair to approve the policy following agreed amendments.
- FC/056** **General Data Protection Regulations**
Members **NOTED** the report of the Clerk regarding General Data Protection Regulations, a copy of which appears as Appendix G in the Minute Book.
- Members **RESOLVED** to approve the recommendations within the report.
- FC/057** **Parish Allowances**
Members **NOTED** the report of the Independent Remuneration Panel, a copy of which appears as Appendix H in the Minute Book.
- Members **RESOLVED** to approve the increase in parish allowances as per the report of the Independent Remuneration Panel.
- FC/058** **Wroughton Community Asset Trust – Foundation Trustees**
Members **RESOLVED** that the following members would continue to act as Foundation Trustees for the Wroughton Community Asset Trust:
Cllr H Dosanjh
Cllr S Harcourt
Cllr T Kimberley-Fairbourn
Cllr A Richards
Cllr A Woodhead

FC/059

The Ellendune Hall Trust – Foundation Trustees

Members **RESOLVED** that the following members would continue to act as Wroughton Parish Council Trustees for The Ellendune Hall Trust:

- Cllr P Bhardwaj
- Cllr L Campisano
- Cllr J Hewer
- Cllr G Jones
- Cllr S Pagett
- Cllr A Spry

FC/060

Exclusion of Public and Press

To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: Contractual matters.

FC/061

Weir Field Pavilion

Members **NOTED** the report of the Clerk and recommendation from the Community Buildings Committee regarding the maintenance of the Weir Field Pavilion, a copy of which appears as Appendix I in the confidential minute file.

Members **RESOLVED** to approve the recommendation within the report. Maintenance work will be funded from the Weir Field Pavilion maintenance budget (210/4400), members acknowledged that this would be recorded as an overspend on the budget and ultimately come from general reserves.

FC/062

Tree Work

Members **NOTED** the report of the Clerk regarding Tree Work at Belmont Green, a copy of which appears as Appendix I in the confidential minute file.

Members **RESOLVED** to approve the recommendation within the report and asked that any future requests are accompanied by photographs.

The meeting closed at 8.57pm

Signed.....
 Date.....
 Chairman of the Council