



FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Wednesday 18 July 2018 at 6.30pm
in the Ellendune Community Centre

- Present** Cllr L Campisono
Cllr C Clark
Cllr H Dosanjh
Cllr S Harcourt
Cllr J Hewer
Cllr S Pagett
- Clerk** Jodie Smart
- FGP/029** **Apologies**
Apologies were received from Cllr A Richards.
- FGP/030** **Declarations of Interest & Applications for Dispensation**
Cllr S Harcourt declared that he was a Trustee for Wroughton Community Asset Trust.

Cllr H Dosanjh entered the meeting at 6.31pm.
- FGP/031** **Public Questions**
There were no members of the public present.
- FGP/032** **Payment Schedule for July 2018**
Members **RESOLVED** to approve the Payment Schedule for July 2018, a copy of which appears as Appendix A in the Minute Book.

Cllr C Clark entered the meeting at 6.33pm.
- FGP/033** **Income & Expenditure**
Members **NOTED** the Income & Expenditure Statement for June 2018, a copy of which appears as Appendix B in the Minute Book.
- FGP/034** **Bank Reconciliations**
Members **NOTED** the bank statements and reconciliations for June 2018, copies of which appear as Appendix C in the Minute Book.
- FGP/035** **Grant Application**
Members **NOTED** that the grant application from BMX Wroughton had not been received.
- FGP/036** **Direct Debit**
Members **RESOLVED** to set up a direct debit for the utilities at the Wharf Road public toilets.

FGP/037

Exclusion of Press and Public

Members **RESOLVED** in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: Staffing matters.

The Chair moved agenda item 13 forward.

FGP/038

Youth Club Staffing

Members **NOTED** the report of the Clerk, a copy of which appears as Appendix D in the Confidential Minute File. Members also **NOTED** the statement of Cllr A Woodhead, a copy of which appears as Appendix E in the Confidential Minute File.

Members **RESOLVED** to approve the recommendations within the report with amendments as set out in Appendix D.

Cllr H Dosanjh left the meeting at 7.08pm.

FGP/039

Staff Training

Members **NOTED** the report of the Clerk regarding the staff training programme, a copy of which appears as Appendix F in the Confidential Minute File.

Members **RESOLVED** to approve the recommendations within the report.

FGP/040

Staffing Update

Members **NOTED** the verbal report of the Clerk. The Clerk informed members that an internal appointment for the position of Deputy Grounds Team Leader had taken place and that the Administration Officer had submitted his CiLCA portfolio.

FGP/041

Cycle Scheme

Members **RESOLVED** to join the Bike2Work scheme and use the salary budget to purchase cycles and equipment which will then be repaid via salary sacrifice.

The meeting closed at 7.22pm

Signed.....

Date.....

Chairman of the Council