



WROUGHTON PARISH COUNCIL

14 August 2018

Dear Councillor,

You are **summoned** to attend a meeting of the **PARISH COUNCIL** to be held on **MONDAY 20 AUGUST 2018 at 7.30pm** in **The Ellendune Community Centre, Barrett Way.**

A handwritten signature in black ink, appearing to read "J. Smart".

Jodie Smart
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Parish Council meeting held on 16 July 2018.
5. **Information from Borough Councillors**
To receive information from the three Ward Councillors regarding any issues which they consider to be relevant to the Parish.
6. **Youth Advisors**
To receive information from Parish Council Youth Adviser, Miss Tilly Jones.
7. **Parish Council Representatives' Report**
To receive reports from Members of outside bodies.
8. **Chair's Report**
To receive a report from the Chair.
9. **Clerk's Report**
To receive a report from the Clerk.

- 10. Sports and Youth Facilities Working Party**
To approve the addition of Matt Bather from 1st Wroughton Scouts onto the Sports and Youth Facilities working party.
- 11. Planning, Safety and Highways Committee**
To elect Cllr C Kennedy onto the Planning, Safety and Highways Committee.
- 12. Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: Contractual matters.
- 13. File Sharing, Cyber Security and Councillor Emails**
To consider the report of the Clerk regarding file sharing, cyber security and councillor emails (copy attached).
- 14. Maunsell Way Pavilion Asbestos Survey Quotes**
To receive a recommendation from the Sports & Youth Facilities Working Party and approve the appointment of an asbestos management company to investigate the Pavilion building.
- 15. Maunsell Way Pavilion Architect Quotes**
To receive a verbal update from the Sports & Youth Facilities Working Party and approve the appointment of an architect to progress the next stage of the Pavilion project.
- 16. Wharf Road Public Convenience**
To approve the service level agreement for the supply of facilities management of the Wharf Road Public Convenience by Wroughton Community Asset Trust (to follow).
- 17. Cricket Maintenance**
To consider a quote for the Cricket Pitch maintenance at the Weir field for the new season September 2018 onwards (to follow).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.