



WROUGHTON PARISH COUNCIL

OPEN SPACES COMMITTEE

Minutes of the meeting held on Monday 10 September 2018 at 7.30pm
in The Ellendune Community Centre

Present Cllr C Clark (Chair)
Cllr G Jones (Vice-Chair)
Cllr L Campisano
Cllr H Dosanjh
Cllr J Hewer
Cllr T Kimberley-Fairbourn
Cllr S Pagett
Cllr A Richards
Cllr A Woodhead

Clerk Jodie Smart

OS/16 Apologies

Apologies were received from Cllr P Bhardwaj and Cllr D Wells.

OS/17 Declarations of Interest & Applications for Dispensation

Cllr A Woodhead declared an interest in agenda item 6 (Sports Bookings) as the spouse of a Wroughton Youth Football Team Manager. Cllr C Clark declared an interest in agenda item 19 (Trees) as a member of Vision 4 Wroughton and agenda item 4 as the partner of the Chair of BMX Wroughton. Cllr S Pagett declared a pecuniary interest in agenda item 19 (Trees) as it poses a potential commercial opportunity for himself.

OS/18 Public Questions

There were three members of the public present.

Cllr C Kennedy (as a member of the public) queried a recent discussion around Councillors attending and contributing to committee meetings that they are not members of. The Clerk outlined that the law stated that non-committee members were deemed the same as members of the public and agreed to issue a report on this matter to the next full council meeting.

Cllr H Hodd (as a member of the public) informed members that she had been approached by a resident, with concerns over the safety of the BMX track following a recent incident involving her son. The resident had asked Cllr Hodd if the track could be supervised or have restricted hours. Members discussed that the BMX pump track was an open site and that it would be impractical to restrict the access. The Clerk informed members that the council had performed all of the requirements for safety checks and insurance cover. The Clerk also encouraged members to ask residents to contact the Parish Office with any concerns.

OS/18 BMX Pump Track

Members **NOTED** the report of Mr Andrew Vodden of BMX Wroughton, a copy of which appears as Appendix A in the Minute Book.

Members agreed to discuss the option of flood lighting at a future Sports and Youth Facilities Working Party meeting.

Members discussed options for deterring scooters from using the track as they cause damage to the surface. Members also questioned whether painting a start line and directional arrows may be useful as well as a sign to deter the use of scooters.

Mr Andrew Vodden left the meeting at 8.13pm.

The Chair moved agenda item 8 forward.

OS/19 Ridgeway School Meeting

Members **NOTED** the verbal report of the Cllr H Dosanjh, a written copy of which appears as Appendix B in the Minute Book.

The Chair moved agenda item 14 forward.

OS/20 Play Area Working Party

Members **NOTED** the verbal report of the Clerk. The Clerk informed members that the working party had met prior to the current meeting. The Working Party had reviewed quotations and plans for an installation at Thorney Park from one playground company, a copy of which appears as Appendix C in the Minute Book. The Working Party preferred option two but would like to include the trampolines from option one and would also like to investigate costs for a youth shelter. The Working Party have stated that a budget of around £50-55k for this project is a reasonable sum and could possibly be made up from 50% grant funding, £15k CIL contributions, £10k play area fund. The Working Party will also investigate sponsorship options from the local housing associations and Alexandra House Hotel. The Working Party plan a site visit in early October and will seek further quotations from alternative playground companies.

Members discussed that they believed some fundraising had already been completed for a play area in Thorney Park. The Clerk agreed to contact a local resident who may have further information. Cllrs C Clark and T Kimberley-Fairbourn agreed to investigate some information that they had received.

The Working Party also discussed the possibility of improvements to Boness Road play area. A recent S106 agreement was looking favourable for supplying funds for these improvements. The working party also suggested a budget of around £50k is reasonable for this project. The Working Party will progress this project by asking the Swindon Borough Council Landscape Architect for a quote to provide rough design drawings and will ask Wroughton Pre-School and Tick Tock's to supply ideas.

The Chair moved agenda item 12 forward.

OS/21 S106 Artis Farm

Members **NOTED** the report of the Clerk regarding the potential use of S106 money from the Artis Farm development, a copy of which appears as Appendix D in the Minute Book.

Members **RESOLVED** to retrospectively approve the response to Swindon Borough Council, as set out in Appendix D.

Cllr H Dosanjh left the meeting at 8.25pm.

OS/22 Chair's Report

The Chair recorded a vote of thanks to Mr Pete Wilcox for his continued work in maintaining the aeroplane seats in Willow-Brook Gardens.

OS/23 Sports Bookings

Members **NOTED** the report of the Clerk regarding sports bookings, a copy of which appears as Appendix E in the Minute Book.

Members **RESOLVED** to approve the recommendations within the report.

OS/24 Allotments

Members **NOTED** the report of the Administration Officer regarding the allotments, a copy of which appears as Appendix F in the Minute Book.

Members **RESOLVED** that Cllr C Clark would Chair the Annual Allotment Meeting and that the meeting would be postponed with a date to be confirmed.

Members **RESOLVED** that suitable signage is positioned on Moormead Road to help advertise and promote the allotment site.

Members discussed possible solutions to increase the take-up of allotments and agreed to schedule an Allotment Working Party meeting.

OS/25 Footpaths

Members **NOTED** the verbal report of the Clerk. The Clerk informed members that she was still awaiting confirmation of a Rights of Way meeting. The Clerk also informed members that she had recently been contacted regarding the installation of a new footpath between the Falkirk road entrance and the combined pathway to Whichelstowe and would make further investigation into the future maintenance costs before reporting to the next committee meeting.

OS/26 Milestones

Members **NOTED** the report of the Clerk regarding the refurbishment of the milestone, a copy of which appears as Appendix G in the Minute Book.

Members **RESOLVED** to request a programme of when the milestone will be replaced and suggested that the Conservation Officer may wish to give a presentation at the Tuesday Group in the Ellendune Community Centre.

OS/27 Beat The Street

Members **NOTED** that the 'Beat The Street' initiative is starting in Swindon on 12 September 2018, a copy of the information appears as Appendix H in the Minute Book.

Members **RESOLVED** to enlist a Parish Council team for Beat The Street.

OS/28 Flora and Fauna

Members **NOTED** the update from the Flora and Fauna Working Party meeting on Monday 3 September 2018, a copy of which appears as Appendix I in the Minute Book.

OS/29 Litter

Members **NOTED** the verbal report of Cllr S Harcourt via the Clerk. The Clerk informed members that Cllr Harcourt was welcoming suggestions as to where the litter pickers should target and also support on promotion and volunteer management. Cllr S Harcourt has stated that he will prepare risk assessments and operational planning.

OS/30 War Memorial Site

Members **NOTED** that the crack in the concrete base at the War Memorial Site is currently being investigated by the Swindon Borough Council Project Manager and Contractors responsible for the recent renovation of the site.

OS/31 Badgers Brook Play Area

Members **NOTED** the report of the Clerk regarding the transfer of Badgers Brook Play Area, a copy of which appears as Appendix J in the Minute Book.

OS/32 Exclusion of Press and Public

Members **RESOLVED** in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.
Reason: Contractual matters.

Cllr H Hodd and Cllr C Kennedy left the meeting at 9.15pm.

OS/33 Trees

Members **RESOLVED** to retrospectively approve the expenditure of £480 (450/4650) for the removal of a dead Ash Tree at the Weir Field and the reduction of a Crab Apple Tree at Moat Walk.

Members **NOTED** the report of Cllr S Pagett regarding the necessity to thin out three trees in Willow-Brook Gardens to aid the development of a permaculture garden, a copy of which appears as Appendix K in the Minute Book.

Members **RESOLVED** to contact Vision 4 Wroughton and ask how they plan to maintain the garden and how Wroughton Parish Council can support them.

The meeting closed at 9.56pm

Signed.....

Date.....

Chairman of the Council