



FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 17 September 2018 at 7.00pm
in the Ellendune Community Centre

- Present** Cllr L Campisano
Cllr H Dosanjh
Cllr J Hewer
Cllr S Pagett
Cllr A Richards
- Clerk** Jodie Smart
- FGP/050** **Apologies**
Apologies were received from Cllr C Clark and Cllr S Harcourt.
- FGP/051** **Declarations of Interest & Applications for Dispensation**
No declarations of interest nor applications for dispensation were received.
- FGP/052** **Public Questions**
There were three members of the public present, who made no representations.
- FGP/053** **Minutes**
Members **RESOLVED** to approve the minutes of the Finance and General Purposes committee meeting held on 20 August 2018.
- FGP/054** **Payment Schedule for September 2018**
Members **RESOLVED** to approve the Payment Schedule for September 2018, a copy of which appears as Appendix A in the Minute Book.
- FGP/055** **Income & Expenditure**
Members **NOTED** the Income & Expenditure Statement for August 2018, a copy of which appears as Appendix B in the Minute Book.
- FGP/056** **Bank Reconciliations**
Members **NOTED** the bank statements and reconciliations for August 2018, copies of which appear as Appendix C in the Minute Book.
- FGP/057** **Internal Audit**
Members **NOTED** the report of the Internal Auditor, a copy of which appears as Appendix D in the Minute Book.
- FGP/058** **External Audit**
Members **NOTED** the conclusion and result of the External Audit for the accounts of financial year 2017/18, a copy of which appears as Appendix E in the Minute Book.

FGP/059

Newsletter

Members **NOTED** that the Autumn Newsletter is now being drafted. Members submitted the following ideas for articles:

- Play Area Working Party update
- Maunsell Way Pavilion project update
- BMX pump track – reminder of no scooters
- Introduction of the grounds team members

Cllr S Pagett entered the meeting at 7.15pm.

FGP/060

Exclusion of Press and Public

Members **RESOLVED** in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: Staffing matters.

The members of the public left the meeting.

FGP/061

Staffing Update

Members **NOTED** the verbal report of the Clerk. The Clerk informed members that the recent recruitment of the Youth Team members had been successful and that a Grounds Team Member had recently resigned.

FGP/062

Recruitment

Members **NOTED** the report of the Clerk regarding the recruitment and salary of a Grounds Team Member, a copy of which appears as Appendix F in the Confidential Minute File.

Members **RESOLVED** to approve the recommendations within the report.

The meeting closed at 7.21pm

Signed.....

Date.....

Chairman of the Council