



WROUGHTON PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the meeting held on 15 October 2018 at 7.30pm
in The Ellendune Community Centre.

Present

Cllr P Bhardwaj
Cllr L Campisano
Cllr C Clark
Cllr H Dosanjh
Cllr S Harcourt
Cllr J Hewer
Cllr H Hodd
Cllr G Jones
Cllr C Kennedy
Cllr T Kimberley-Fairbourn
Cllr A Richards
Cllr A Spry
Cllr A Woodhead

Clerk

Jodie Smart

FC/116

Apologies

Apologies were received from Cllr D Wells.

FC/117

Declarations of Interest & Applications for Dispensation

There were declarations of interest from Cllr H Dosanjh, Cllr S Harcourt, Cllr T Kimberley-Fairbourn, Cllr A Richards and Cllr A Woodhead as Trustees of the Wroughton Community Asset Trust.

FC/118

Public Questions

There was one member of the public present. Angus MacPherson, Wiltshire Police and Crime Commissioner informed members that he was attending the meeting to provide a brief update on Wiltshire policing and receive any feedback. Mr MacPherson informed members that Wiltshire Police had played a major role in assisting with the recent incidents in Salisbury. Members fed back that they felt local, low level crime had increased since the change in policing strategy in 2016. Members expressed a wish for more police visibility either by PCSO or police vehicle presence. Members commented that public confidence in police attending incidents after calling 101 was low. Mr MacPherson encouraged the use of the 101 reporting number and stated that the Wiltshire control room was performing above target with 95% of calls being answered within 30 seconds. Mr MacPherson asked the Council to publicise the Community Messaging service and offered to provide leaflets for the Parish Office. Concerns regarding how the change in policing model affected the safety of the Youth Club were raised and questions regarding how the Police could support the Youth Club when it re-opens shortly were posed. Mr MacPherson agreed to investigate the possibility of a Special Constable attending the Youth Club. Members reiterated concerns that by not dealing with low level crime the system is providing scope for these criminals to escalate their behaviour. Members also added that anti-social behaviour was also committed by older generations most

commonly via cycling on footpaths or horse riders using areas not designated as bridleways. It was requested that Mr MacPherson respond via email or letter to inform members of the planned resources pending a 'no deal brexit'. It was further requested that PCSO's use the Ellendune Car Park to take breaks rather than the layby at Wichelstowe for increased visibility.

The Chair thanked Mr MacPherson for attending the meeting.

Angus MacPherson left the meeting at 8.19pm.

FC/119 **Minutes of Previous Meeting**

Members **RESOLVED** to approve the minutes of the Parish Council meeting held on 17 September 2018.

FC/120 **Information from Borough Councillors**

Cllr Andy Spry reminded members that there is currently a waste strategy consultation underway and asked that the parish office continue to publicise it. Cllr Spry added that there was also a consultation regarding parking standards. Cllr Spry commented that the Liberal Democrat Party had requested, at a Swindon Borough Council meeting to request a risk assessment for a 'no deal brexit' but that the motion had not been carried due to Conservative opposition. Cllr Spry stated that he would contact Angus MacPherson separately regarding his concerns over road traffic issues within the village. Cllr J Hewer asked that Cllr Spry request Highways Officers to monitor that lorries do not use Priors Hill during the closure of Brimble Hill. Cllr T Kimberley-Fairbourn asked that any 'no deal brexit' plans from Swindon Borough Council are shared with the Parishes.

FC/121 **Youth Advisors**

The Clerk informed members that Miss Tilly Jones had resigned from the post of Youth Advisor. Members expressed their thanks for Miss Jones work for the Parish Council over the past years.

Cllr H Dosanjh left the meeting at 8.30pm.

FC/122 **Parish Council Representatives' Report**

Members **NOTED** the report of Cllr A Richards regarding a recent Swindon Area Committee of Wiltshire Association of Local Councils meeting, a copy of which appears as Appendix A in the Minute Book.

Members **NOTED** the verbal report of Cllr S Harcourt regarding the Wroughton Community Asset Trust. Cllr Harcourt informed members that the library move into the Christine Spooncer Suite had gone very well. Cllr Harcourt believed that the new carpet had improved the acoustics within the room and stressed that the room was to be multi-purpose and available for hire when not in use by the library. Cllr Harcourt added that the library had recorded its busiest day since the move and many groups such as children's story time had returned. Cllr Harcourt stated that the library stock would be increasing after Christmas and that the library opening hours had been amended slightly to fall in line with usage figures. Cllr Harcourt expressed thanks to the Ellendune Hall Trust for their assistance with the project.

Members **NOTED** the verbal report of Cllr G Jones. Cllr Jones informed members that a permanent Centre Manager had now been appointed and had shown a passion for the

community centre already. The new Centre Manager will now be involved in shortlisting the other vacancies. Cllr Jones reported that two Trustees had recently resigned, one representing the Parish Council and one independent, adding that more Trustees were welcome and that the Trust were particularly looking for people willing to get involved in the operation of the Centre. Cllr Jones commented that the library move had gone very well with minimal impact on the available space. Cllr Jones stated that the trust were engaging with users and asking for comments. Cllr Jones informed members that there is a Trust meeting on Thursday 18 October and that the previous meeting had received attendance from members of the public, with some challenging questions regarding health and safety and the library move, but that he was pleased that Trustees were able to provide positive responses. Cllr C Kennedy asked if the Christine Spooncer room still had a capacity of 80 people. Cllr Jones responded that the capacity had not changed.

FC/123

Chair's Report

Members **NOTED** the verbal report of the Chair. The Chair reported that most of the information he received was supplied to members in the new weekly precis he sends out to members via email. A summary of this appears as Appendix B in the Minute Book.

The Chair requested a volunteer from any of the Councillors not sitting on either, The Ellendune Hall Trust or Wroughton Community Asset Trust to join him at informal discussions with either or both trusts. Cllr C Clark volunteered and Cllr H Hodd agreed to be the reserve.

FC/124

Clerk's Report

Members **NOTED** the verbal report of the Clerk. The Clerk gave an update on work currently underway by Parish Council staff which included:

Swindon Road and Mill Close - residents responded positively to requests to repair damage and clear overhanging foliage.

Training - the Administration Officer has recently passed the CiLCA qualification.

Progress of the Play Areas project – the Clerk will be calling a working party meeting shortly.

Play equipment at Maunsell way – the contractor has declined to do free of charge remedial work, but has offered to do it at cost. The Clerk is investigating costs involved for the Grounds Team to complete the works.

War memorial crack – the contractor has declined to do the repair works free of charge, the Clerk is obtaining further quotations.

Priorities meeting – the Clerk reminded members that a priorities meeting will be scheduled in November to assist with budget setting and forward planning. Members requested that the Clerk issue the notes of last year's priorities meeting and the forward plan ahead of the meeting.

Calendar of meetings – the Clerk requested feedback from members particularly in regard to the frequency of Open Spaces and Community Buildings Committees.

Vacancy – shortlisting for the Grounds Team vacancy had been completed and interviews are scheduled for Friday 19 October 2018.

FC/125

Sports and Youth Facilities Working Party

Members **NOTED** the verbal report of Cllr C Clark. Cllr Clark updated members on the Maunsell Way Pavilion project and informed them that an Architect had been appointed to facilitate a meeting between the working party and members of Wroughton Youth Football Club (WYFC), which had proved to be successful. The Parish Council are now in receipt of a letter of commitment from WYFC who are also providing a representative to

be appointed to the working party. A meeting with the Strategic Commissioning Manager for Early Years Planning in Education for Swindon Borough Council, Danielle Maundrell, has also taken place and proved to be very informative, Ms Maundrell has also accepted an invitation to be appointed to the working party. Cllr A Woodhead added that the vision for the Maunsell Way Pavilion was to have long term tenants such as a pre-school in the daytime, scouts and youth club in the evenings and football at the weekends. The next stage is for a further meeting of the working party to provide recommendations for appointing an Architect to complete the next stage up to the planning application.

FC/126 **Councillor Co-option**

Members **NOTED** that a casual vacancy has occurred following the resignation of a Parish Councillor. The deadline to call an election is Monday 15 October 2018.

Members **RESOLVED** that the deadline for applications for co-option is set for Monday 12 November with interviews being held on Monday 19 November 2018.

FC/127 **Election of Vice Chair**

Members **RESOLVED** to elect Cllr L Campisano as Vice Chair of the Parish Council.

FC/128 **Maunsell Way – Tree Work**

Members **RESOLVED** to retrospectively approve the expenditure of £80.00 for emergency tree work at Maunsell Way following high winds. (Budget code 450/4650 – Tree Work).

FC/129 **WALC – Employment Support Consultation**

Members agreed to defer this item until the next Full Council meeting on 19 November 2018 to provide the Clerk with the opportunity to investigate the cost implications of the Wiltshire Association of Local Clerks employment support consultation.

FC/130 **BMX Signage**

Members **RESOLVED** to install an additional health and safety sign at the BMX Pump track at cost of up to £250.00 with the position of both signs to be agreed between the Parish Council and BMX Wroughton. (Budget code 450/4700 – Open Spaces General).

FC/131 **Exclusion of Public and Press**

There were no members of the press or public present.

FC/132 **File Sharing, Cyber Security and Councillor Emails**

Members **NOTED** the report of the Clerk regarding file sharing, cyber security and councillor emails, a copy of which appears as Appendix C in the Confidential Minute File.

Members **RESOLVED** to implement a file sharing and off site storage system as per the quotation within the report.

Members **RESOLVED** that the file sharing and off site storage system will be implemented immediately.

In accordance with Standing Order 3p, Cllr G Jones requested a recorded vote for the following motion:

Members **RESOLVED** that all Councillors are offered a .gov.uk email address, all new and existing Councillors will be advised of the requirements of the General Data Protection

Regulations and recommendations for a separate councillor email address though not necessarily a .gov.uk address.

Voting was as follows:

For

Cllr P Bhardwaj
Cllr L Campisano
Cllr S Harcourt
Cllr J Hewer
Cllr C Kennedy
Cllr T Kimberley-Fairbourn
Cllr A Richards
Cllr A Spry

Against

Cllr C Clark
Cllr H Hodd
Cllr G Jones
Cllr A Woodhead

The meeting closed at 10.00pm.

Signed.....
Date.....
Chairman of the Council